

**CLINTON COUNTY AREA SOLID WASTE AGENCY
JANUARY 11, 2024**

8 PRESENT

Chairman Varner called the meeting to order at 6:32 PM. Roll call was taken; those present were;

Clinton - Schemers	Clinton County – Irwin	DeWitt – Chrones
Camanche - Varner	Andover – White	Delmar – Goodall
Goose Lake – Mattis	Low Moor - Goldensoph	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Andover made a motion to approve November 9th, 2023 minutes. Clinton seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Delmar made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

ELECTION OF BOARD OFFICERS FOR 2024

Our 2023 officers were Paul Varner of Camanche as Chair, Brandi Pray of Low Moor as vice-chair, and Kari White of Andover as Secretary-Treasurer.

Motion by DeWitt to retain Varner as Chair, White as Vice-Chair. Goose Lake seconded. Roll call vote was conducted.

Clinton – Schemers - Yes	Clinton County – Irwin - Yes	DeWitt – Chrones- Yes
Camanche - Varner- Yes	Andover – White - Yes	Delmar – Goodall - Yes
Goose Lake – Mattis - Yes	Low Moor – Goldensoph - Yes	

Motion passes 8-0.

DeWitt: Nominated Delmar as Secretary – Treasurer. Delmar declined.

Camanche nominated Clinton – Schemers as Secretary-Treasurer. Andover seconded. Roll call vote was conducted.

Clinton County – Irwin - Yes	DeWitt – Chrones- Yes	Camanche - Varner- Yes
Andover – White - Yes	Delmar – Goodall - Yes	Goose Lake – Mattis - Yes
Low Moor – Goldensoph – Yes	Clinton – Schemers - Abstain	

Motion passes 7-1.

Officers for 2024 are Camanche’s Paul Varner as Chair, Kari White of Andover as Vice-Chair, and Bill Schemers of Clinton as Secretary- Treasurer.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward

- A.** Board Member Contact Information / E-mail Delivery Sign Up - I am passing along a sheet for board member contact information that has changed. I am also passing along a sign up for e-mail delivery of the agenda and accompanying documents.

- B.** New Board Member Orientation - New board members, if you have not done so already, please schedule a tour of the facility to help accelerate new board member learning. DeWitt suggested in warmer weather. Suggested maybe June.

- C. 2023 Calendar Year Landfill Tonnage / Recycling Tonnage Update**
The landfill took in 56,837 tons of material in 2023. This is an increase of 4,900 tons from 2022 (51,929). That tonnage increase can be attributed to the increased building demolition in the area and the renovation at the Clinton WWTP (2,100 tons of cake).

In 2023 the recycling center took in 2530 tons. This is up about 25 tons from 2022.

- D. 2023 Appliance Demanufacturing Figures –** In 2023 agency staff demanufactured over 1800 appliances. Around 55 were from out of county at the scale and 200 were from Jackson County. That total number is up from almost 1500 in 2022.

Andover: What attributed to that. Seward: Appliances don't last like they used to.

- E. 2023 RCC Usage Figures –** The RCC served almost 900 Clinton County households in 2023. This was down from almost 1000 in 2022.

Clinton: Asked about asbestos. Seward: Not included in the RCC. That's a landfill material.

Andover: Is that hard to handle. Seward: Charged differently. \$25 per cubic yard for friable and \$44 per ton for non-friable. Clinton asked about asbestos abatement. Seward briefly explained his understanding. DNR FO #6 would know more.

Andover asked what made it friable? Seward: Could be crumbled up into fine particulates that could be harmful.

- F. Clinton City Watch Program Taping –** Board member Schemers and I taped the show yesterday talking about non-traditional recycling and contamination in recycling. Seward: Seeing a lot of food waste and non-recyclable items coming in recycling.

DeWitt: Education thing, right? Wishcycling?

- G. Vespene Project Update –** I recently spoke with Brett Arnold at Vespene about the next steps in the process with our potential project with the company. Arnold indicated that if we fill in the blanks on the template and sign then it will advance the process. Vespene will then counter sign and a land lease agreement will follow and a project kick off also take place.

DeWitt: We reviewed those changes last month, right? Seward: Didn't have a board meeting, it would be good to get it on the record. DeWitt: Can we do that now? Seward: Yes.

Clinton: Attorney had some questions, right? Seward: Questions have been answered by Vespene.

DeWitt made a motion to move forward with agreement for the gas project with Vespene. Clinton seconded.

Low Moor asked about project. Seward explained about the project. Vespene would build the project and would operate the project with a revenue share with CCASWA.

Roll call vote was taken.

DeWitt – Chrones- Yes
Delmar – Goodall - Yes
Clinton – Schemers - Yes

Camanche - Varner- Yes
Goose Lake – Mattis - Yes
Clinton County – Irwin - Yes

Andover – White - Yes
Low Moor – Goldensoph – Yes

Motion passes 8-0.

ENGINEER SITE REPORT – Brad Seward in place of Jeff Phillips who could not make it because of the weather. Seward: Financial Assurance approved. Water quality report approved by DNR. Leachate and gas report in progress.

LANDFILL OPERATIONS REPORT – Brad Seward for Rittmer. Nothing to report. Monitoring weather situation.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: Clinton – Financial report, wanting to have expiration dates for CDs listed.

Low Moor inquired about rates for CDs. Andover: Citizens First Bank has been very aggressive.

Camanche asked about the CD at Clinton National Bank. It's not drawing much interest. Matures 2025.

Low Moor asked about paying the penalty, breaking it, and investing it into a new CD?

Andover: Look into it and come back to the board.

UNFINISHED BUSINESS:

A. DeWitt / County Recycling Container Services

PROPOSAL # 1 & 2

Two bids have been received from interested parties for the DeWitt-County recycling container. AT Disposal of DeWitt bid \$380 per week, which works out to \$1520 per month for 36 months. Republic, the current vendor, bid \$275 per week with a monthly rental rate of \$125 per month. That works out to \$1225 per month for year one. And then a flat 10% increase in years two and three. The means almost \$1348 per month in year two and almost \$1483 per month in year three. Both sides stated no additional fees would be charged beyond what was quoted. Last year this roll-off brought in a little bit more than 30 tons of material.

Seward: I know the board has asked the county's position on possibly funding this.

Clinton County: Who's paying for that now? Seward: Agency.

DeWitt: Point of clarification, Erin George knew that, too. She knew the agency pays for it. DeWitt was upset that George said DeWitt was trying to balance its budget with that.

Clinton County: I would say we're trying to maintain the \$225K levy going into next fiscal year. Not comfortable taking this on. Andover: isn't that two different subjects. Clinton County: Still our budget. This is about a penny on our levy.

DeWitt: If we decided to not do the program for six months, then determine where the yelling and screaming is coming from.

Seward: A lot of contamination coming in that roll-off. DeWitt: unfortunately, the county has no curbside collection and it could be filling up landfill with recycling.

Delmar suggested camera surveillance might help.

DeWitt: Who's utilizing it is more of an issue. If the county folks are using it, then great. If DeWitt folks are using it, then it's defeating the purpose. Delmar: I'd hate to take it away. DeWitt: Since the health insurance is going to have to be funded by agency and the levy question is being discussed, do we have the money to pay for this dumpster?

DeWitt: can we come back to this issue after discussing the health insurance?

Clinton suggested listening to the other issues at this meeting first and then coming back to this issue.

Postpone this for later this meeting.

- B. Contract Waste Process Discussion / Possible Action – I know the board wants me to move forward on the commercial contract waste new contract notifications. Does the board want to set an amount first, because if I send out a contract proposal without a cost, we’re going to get questions from the affected haulers on what the cost will be.

Clinton: We discussed this before this fiscal year, but were too late to change the rates. We suggested raising it a dollar before July1, 2023, but couldn’t because of the 60-day clause. To make up for that would be to increase it \$2 per ton on July1, 2024.

Clinton: We studied it extensively last year and this would bring the commercial rate more into line.

DeWitt made a motion to raise the contract commercial rate by \$2 per ton to \$30 per ton, July1st, 2024. Andover seconded. Roll call vote was taken.

Andover – White - Yes

Delmar – Goodall - Yes

Goose Lake – Mattis - Yes

Low Moor – Goldensohn – Yes

Clinton – Schemers - Yes

Clinton County – Irwin - Yes

DeWitt – Chrones- Yes

Camanche - Varner- Yes

Motion passes 8-0.

- C. SCS Leachate System Repair Update – **Leachate Interceptor Trench (Attached)**: A permit amendment is needed prior to the work being performed. SCS anticipates that the permit amendment will be ready for review in the next few days and then submitted to the DNR.

SCS thinks it would be beneficial for the Agency to have some understanding of the potential costs associated with this effort. The number overall is about \$100K. This includes mobilization, silt fence, earth work, supplies, installation, and seeding and restoration of the cap. There is also a 15% contingency built in and SCS would also be on site to monitor and assist in field fitting to the system.

DeWitt: What fund does this come out of? Seward asked about closure/post closure funding this project. Jeff Phillips of SCS indicated that would have to be paid back to that account. Seward: DNR would probably want it back in a year or two.

DeWitt: This is in a closed cell and my point is why can’t we pull it from this account? Seward indicated that he agrees with DeWitt’s stance.

Andover: it doesn’t make much sense.

DeWitt: I feel like this is a good argument. Clinton County: We shouldn’t have to go back and refund that. Seward: I agree.

Seward: I will ask for clarification. No action is needed on this topic right now.

- D. SCS Permitted Expansion Update – SCS has provided us with final initial report for the possible permit expansion. I am handing out the document for your review.

SCS was wanting to talk about the potential costs vs. benefit associated with each expansion evaluation. It shows the added airspace (i.e., disposal life) and the last row of the table provides a general idea of expense associated with permitting the area. While the Additional West area adds the most life, it has the highest potential permitting expense primarily because this area does not have a

soil and hydrogeological investigation done AND would require involvement with the Army Corps of Engineers due to the creek running through the area.

If the Agency would like, SCS can provide greater detail on the estimated permitting process costs. SCS can provide estimated hours/costs to put these together. But wanted to hold off in case this information is enough for the Agency to make decision concerning permitting goals.

DeWitt: I thought we asked for more detailed information three months ago. I thought we asked for this information months ago.

Clinton County: we want longevity to the west. Clinton: Give us this answer for 1, 2, and 3. And then combined.

DeWitt: need cost numbers. Seward: I will tell SCS this.

Delmar: We looked into further expansion at one time, but at that time we were told not to. Seward: It had to with Air Permitting for Title V purposes.

Clinton County: Permitting this would help our land rights for this landfill.

DeWitt: We really want to know what this really costs.

Goose Lake: Not the first time we've asked for this. Clinton: Natives are getting restless.

NEW BUSINESS:

- A. Health Insurance Update – The agency team has been able to get some initial numbers from True North for health insurance. It should be noted the initial numbers do not include potential dental or vision quotes. We currently have dental so we should get those numbers. An interest in vision insurance has been expressed by the employees. The quoted numbers for the \$1500 deductible, which is higher than the current \$500 deductible, is about \$100 higher for the entire agency than the current contribution of \$11,764 per month paid to the county. This is through the current carrier Wellmark.

DeWitt: asked what the employee contribution was? Seward: 10%. CCASWA pays about \$11,764 per month to the county for insurance for seven employees. The proposal would be \$100 more per month.

Andover: this is not astronomical.

Seward: Currently a \$10K life insurance policy is also offered for full-time employees through the county. What is also being quoted for about \$427 to \$590 per month total for the agency is at least a \$25K life insurance policy, short-term disability and long-term disability.

The Executive Board should meet and come back with recommendations.

Andover: Have you looked around to companies such as AFLAC for life insurance? Seward: No, these are initial numbers. Andover: Could we bring in somebody to talk about that.?

DeWitt: When do we need to be able to have numbers? Clinton County: Should be on your March agenda. DeWitt: Is that reasonable? Seward: I think so. Clinton: should have discussion on this at February meeting.

Executive Committee will need to meet on this.

B. Excess Liability Insurance Coverage Discussion / Potential Action

ATTACHMENTS # 1 & 2 – I spoke with Tim Hartsock with Core-Vens, our local agent for ICAP. He talked to me about inquiring with the board about seeking additional excess liability coverage for the agency. Hartsock recommended at least one million dollars of additional coverage, if not two million dollars. An additional one million dollars was quoted at a bit over \$2000 annually. Two million dollars of coverage additionally would cost about \$3300 annually.

It should be noted the cost of the ICAP coverage for this year increased by almost 28%. Hartsock told me that ICAP's pool has taken a beating with all the storms and claims the past few years and that the cost is not isolated to our agency. Most of increase came in property and general liability coverage.

DeWitt: he's wanting us to get a little bit more. What is the extra million going to get us?

Low Moor: this would only be an issue if this was a total wipeout event.

DeWitt says no to the additional coverage. Andover says she thinks we should keep current coverage.

DeWitt: Let's wait a year and reevaluate.

C. Comparing Numbers: Review of Rates Increased for FY 2024 & Progress - ATTACHMENT # 3

As directed, I have broken down the increases approved for this fiscal year. The totals half way through the current fiscal year show an increase of a bit over \$60K. If the current trend continues, then we should show an increase in all of the categories of over \$120K.

Seward explained spreadsheet.

DeWitt: Going in the right direction. Clinton: Great job on the spreadsheet.

D. Request to Solicit Public Drop Off Loader Replacement Bids – After making several rounds of repairs to our 903C loader at the public drop-off, I have talked with our chairman and talked about replacing the unit with something larger. Most of the repairs, in my opinion, have been because the machine is not large enough to top load into the dumpsters we are using. The 2015 machine has over 6000 hours on it and would be traded in. That machine is currently undergoing repairs. We are looking at a larger loader. Something similar to the John Deere 444K we already own and has similar interchangeable attachments.

I did speak with DNR and we can use reserve funds for this new loader, if we so choose.

Andover made a motion to allow director to solicit bids for a new wheel loader. Goose Lake seconded.

Clinton County: who will you seek bids from? Seward: Probably Deere (Martin), CAT (Altorfer), and Case (Titan).

Roll call vote was taken.

Delmar – Goodall - Yes
Clinton – Schemers - Yes
Camanche - Varner- Yes

Goose Lake – Mattis - Yes
Clinton County – Irwin - Yes
Andover – White - Yes

Low Moor – Goldensoph – Yes
DeWitt – Chrones- Yes

Motion passes 8-0.

E. CONTINUED – RECYCLING DUMPSTER:

Andover: I think we should keep a dumpster, which is something I had changed my mind on. Why are we going to stop doing this, if its good for the environment.

Clinton: I don't disagree. Could we find a better spot?

DeWitt: Is there a place in the county that would better serve this project?

Clinton County: I don't know. Maybe Grand Mound or Welton.

Camanche: You have to have it in a place to be seen.

Seward: We've had contamination in these loads.

Clinton County: Welton Truck Stop?

Delmar: DeWitt or Welton might be better.

DeWitt: I would be cautious about a three-year agreement. I want to make sure if we can change the location.

Andover made a motion for AT Disposal for one year and see if it could possibly move it, if needed. Goose Lake seconded.

Andover: Reevaluate three months before its up.

Roll call vote was taken.

Delmar – Goodall - Yes	Goose Lake – Mattis - Yes	Low Moor – Goldensoph – Yes
Clinton – Schemers - Yes	Clinton County – Irwin - Yes	DeWitt – Chrones- Yes
Camanche - Varner- Yes	Andover – White - Yes	

Motion passes 8-0.

F. Director of Operations & Education 6-MONTH Evaluation - Potential Closed Session – Iowa Code § 21.5(1)(i) :

Delmar: "I move that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session." Clinton County seconded. Roll call vote was taken.

Goose Lake – Mattis - Yes	Low Moor – Goldensoph – Yes	Clinton – Schemers - Yes
Clinton County – Irwin - Yes	DeWitt – Chrones- Yes	Camanche - Varner- Yes
Andover – White - Yes	Delmar – Goodall – Yes	

Motion passes 8-0.

Going to closed session at 7:49 pm on January 11, 2024.

G. Potential Return from Closed Session: Return to open session at 7:59 PM on January 11, 2024. Roll call was taken; those present were;

Clinton - Schemers	Clinton County – Irwin	DeWitt – Chrones
Camanche - Varner	Andover – White	Delmar – Goodall
Goose Lake – Mattis	Low Moor - Goldensoph	

All eight members are still present.

H. Potential Action:

Andover made motion to approve the 9.985% percent additional increase, based on June 30th, 2023 wage. Effective January 1st, 2024 (\$40 per hour basis, \$83,200 salary). Camanche seconded. Roll call vote was taken.

Low Moor – Goldensoph – Yes
DeWitt – Chrones- Yes
Delmar – Goodall – Yes

Clinton – Schemers - Yes
Camanche - Varner- Yes
Goose Lake – Mattis - Yes

Clinton County – Irwin - Yes
Andover – White - Yes

Motion passes 8-0.

Seward thanked board for generous raise.

EMERGENCY BUSINESS: NONE

DeWitt made a motion to adjourn; until February 8th, 2024, at the Recycling Center at 6:30 PM. Adjourned at 8:01 PM.